

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Codford Village Hall, High Street, Codford, Warminster, BA12 0PP  
**Date:** Thursday 19 May 2011  
**Time:** 7.00 pm

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## **COMMUNITY AREA GRANT – APPLICATION FORMS**

**Relating to the following items on the agenda for the above meeting:**

**15.1 Chapmanslade Village Hall**

A request of £2,500 towards the refurbishment of the village hall.

**15.2 Heytesbury Young People's Organisation (HYPO)**

A request of £4,843 for the provision of play and fitness equipment for all ages at Heytesbury Playing field at Greenlands.

**15.3 Warminster Athenaeum Trust**

A request of £4,950 for funding to modify the entrance steps into the building to comply with DDA requirements.

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Reference no

 Log no  
 WARM03/11  
**For office use**

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group	
Name of organisation	Chapmanslade Village Hall (and Memorial Ground)
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Locality Area Board Team - Warminster Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	The Rejuvenation of our 36 yr old Village Hall focussing on much needed improvements to the condition of and facilities offered in respect of statutory compliance for disabled facilities and hygiene standards, increase env efficiency (reduce opex), new floor, heating and an additional function room
Where will your project take place?	Chapmanslade Village Hall
When will your project take place?	By early 2013 if grant success achieved
How many people will benefit from your project?	Hall "person use" pa is approx 6000
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Chapmanslade village appraisal / plan, and improvements to village halls - especially facilities for young people  p21 village plans & p22 priorities

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The project intends to optimise Hall use by enabling concurrent user group activities (which are currently not possible), to retain & expand its tenancy base, make more environmentally efficient and in so doing reduce operating costs, and most importantly to ensure the Hall complies with legislation

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

From villager opinion in the 2002 Community Action Plan questionnaire prepared jointly by the community of Chapmanslade and the WWDC. The Plan addressed matters such as Community services, the environment, transport and the adequacy of the existing Village Hall to satisfactorily meet the demands placed upon it. From the questionnaire, hand delivered to every household, a return of 69% provided evidence of a strong desire to see the Village Hall developed, and of the respondents over 70% opinion focused on specific aspects of the hall:- (i) improving toilet, welfare and kitchen facilities, (ii) Significant measures to enhance energy conservation, and (iii) Provision of an additional function room. The improvements will ensure the building is more responsive to user needs (concurrent user group access), is more environmentally efficient, complies with statutory obligations (disabled access/welfare and [kitchen] hygiene requirements) and is easier/cheaper to maintain. Benefits will include a much improved ambient env that will benefit the young and elderly in particular, reduce opex, comply with statutory obligations, and allow an expanded and more diverse user group base.

**Any other information about your project.**

Our specific project for the Area Board is provision of a disabled toilet, improve existing toilet facilities and to provide a hearing loop system ie bring the hall into full compliance with the DDA. This work is now our 1<sup>st</sup> priority, being necessary for legislative drivers. This however is just one critical element of our wider business plan ie rejuvenation of the Hall as stated in section Two. The next key part being the creation of an additional function room by suitable development of a disused cricket pavilion which is located adjacent to the Hall building. This is a subproject to be carried out jointly with the local Youth Club to afford them a dedicated meeting place and to provide the Hall with the extra room. For their part the youth club has already carried some initial works through self-help, and the project is intended to encourage self empowerment/responsibility of our village young persons, hence promote their awareness of / interest in community related schemes.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="5"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The operating costs of the completed project will be self funded through hiring and event charges. The Hall operates with a positive annual P & L balance and this will continue as the detailed objective of our current Business Plan (copy attached to application for supporting information).

**If you were not awarded the full amount requested, what would be the impact on your project?**

The DDA project work would still be carried out summer '11, but the next critical project for joint development with the youth club of a separate function room would be significantly deferred until the necessary funds were available, taking into account our full rejuvenation plans. This is not in accordance with our business plan and would be detrimental to our objectives to consolidate / expand the Hall user base, and may risk deterring the youth club to follow through on their intentions.

**How will you know whether your project has made a difference in the community?**

We will solicit opinions from our user groups and villagers via community magazines. By complying with legislation in respect of the DDA, we will have undoubtedly made a significant improvement to the environment of and facilities offered by the hall as a community venue. The Hall committee has undertaken a number of long needed sub projects over the Past 2 years (refer attached schedule), which have made an acknowledged benefit to the quality of our Hall as a hire venue, and we must continue.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Community First (Wiltshire Village Hall Grants Panel) - in the sum of £7,500

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2009 (2010 not yet available)

**Month:** Dec

**Year:** 2009

**A - Total income:**

£16,037

**B - Minus total expenditure:**

£26,210

**Surplus/deficit for year: (A minus B)**

£(10,173)

**Free reserves held:**

£32,117

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
New disabled toilet	£12,000	Own fundraising/reserves	£8,250
Refurbishment of existing toilet	£5,000		£
Hearing loop system	£1,250	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£	Grant from WC Grants Panel	£7,500
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£18,250</b>	<b>Total Project Income</b>	<b>£15,750</b>
<b>Total project income B</b>		£15,750	
<b>Total project expenditure A</b>		£18,250	
<b>Project shortfall A – B</b>		£2,500	
<b>Award sought from Wiltshire Council Area Board</b>		£2,500	
<b>Bank Details</b>			
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Lloyds TSB Bank PLC (plus a B/S C&C account)	
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current Account	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The Hall is available fo hire to all prospective user groups with reduced charges appling for young/youth groups to encourage use. The primary project benefit will be to reduce disadvantage to disabled visitors and those with hearing impairment, by installation of a new disabled toilet and loop.

**b) How does your project work to promote inclusion, participation and good community relations?**

Without other community services being available Chapmanslade requires a strong village focus as provided by the Hall. Our facilities for the elderly and disabled are a real cause for concern as currently there is no proper disabled access or toilet facilities, nor loop hearing aid system in place.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Disabled

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 07/04/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**

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# Wiltshire Council

Where everybody matters

Reference no

Log no  
WAR1002/11

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

<b>1 - Your organisation or group</b> <i>www.HYPO-2010.lks.org</i>	
Name of organisation	<i>HYPO (Heytesbury Young Persons Org)</i>
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
<b>2 - Your project</b>	
In which community area does your project take place? (Please give name - see section 3 of the grants pack)	<i>HEYTESBURY</i>
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	<i>PROVISION OF PLAY AND FITNESS EQUIPMENT FOR ALL AGES</i>
Where will your project take place?	<i>HEYTESBURY, PLAYING FIELD GREENLANDS</i>
When will your project take place?	<i>AS SOON AS FUNDING IS PROVIDED</i>
How many people will benefit from your project?	<i>POTENTIALLY 700 RESIDENTS AND CHILDREN</i>
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	<i>WVCP WEBSITE PAGE 21, NEED FOR MORE FACILITIES FOR YOUNG PEOPLE IN VILLAGES AND A WIDER RANGE OF LEISURE FACILITIES</i>

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

THE FUNDING WILL HELP TO PROVIDE A LEISURE FACILITY FOR ALL THE PARISH AND VISITORS THAT CAN BE USED ALL YEAR ROUND WITH THE SUPPLY OF WOODLAND RUBBER SURFACING.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

OBSERVATION OF INSUFFICIENT EQUIPMENT TO CATER FOR A WIDE <sup>AGE</sup> RANGE OF RESIDENTS, ENCOURAGEMENT OF HEALTH AND WELL-BEING OF CHILDREN AND ADULTS, SOCIAL OPPORTUNITIES, LESS ANTI-SOCIAL BEHAVIOUR AND FEWER JOURNEYS INTO TOWN, CONSULTATION IN LOCAL SHOP AND PRE-SCHOOL-PRIMARY AGED CHILDREN WHO DREW NEW DESIGNS.

Any other information about your project.

THE WOODLAND RUBBER SURFACING CHOSEN IS MADE FROM RE-CYCLEABLE MATERIALS WITH LOW FUTURE MAINTENANCE AND WILL MEAN THE EQUIPMENT CAN BE USED ALL YEAR ROUND.

### 3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

WE WOULD HAVE TO REDUCE AMOUNT OR TYPE OF EQUIPMENT AND /OR SEEK FURTHER FUNDERS WHICH IS BECOMING INCREASINGLY DIFFICULT.

How will you know whether your project has made a difference in the community?

INCREASED USE OF FACILITY, VERBAL FEEDBACK  
REDUCTION OF ANTI-SOCIAL BEHAVIOUR IN VILLAGE  
INCREASED FITNESS AND WELL-BEING

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes  No

To who have you applied for funding for this project (other than Wiltshire Council)?

LANDFILL COMMUNITY FUND  
SELLWOOD HOUSING SOCIETY  
HEYTESBURY PARISH COUNCIL  
HEYTESBURY HEDGEHOGS PRE-SCHOOL

Have you been successful?

Yes  No  AWAITING LANDFILL DECISION

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes  No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes  No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: April

Year: 2010

A - Total income:

£ 1,254.68

B - Minus total expenditure:

£ 0

Surplus/deficit for year: (A minus B)

£ 1,254.68

Free reserves held:

£ 1,254.68 + Interest for LAST YEAR

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
PARISH KING UNIT	£4,640	Own fundraising/reserves	£
55m <sup>2</sup> WOODLAND RUBBER	£3,850	HMPD	C £1,000
1x FIREBALL	£990	Parish/town council	C £8,000
1x INCLINED WEAVER, 1x DURHA	£		£
BRIDGE, 1x SWING BALANCE	£	Trusts/foundations	£
BEAM, 1x SPIDERS WEB, 1x RING	£	SELWOOD HOUSING	C £2,000
SWING = TOTAL	£5,510	In kind	£
101m <sup>2</sup> WOODLAND RUBBER	£7,070		£
INSTALLATION 2x FRESH FITNESS	£420	Other	£
1x PULL DOWN CHALLENGER	£1,768	PRE-SCHOOL	C £1,000
1x CROSS TRAINER	£945	CANDFILL GRANT	P £15,490
fixing posts + DELIVERY	£140		£
	£		£
<b>Total Project Expenditure</b>	<b>£32,333</b>	<b>Total Project Income</b>	<b>£27,490</b>

Total project income B	£ 27,490
Total project expenditure A	£ 32,333
Project shortfall A - B	£ 4,843 EXCLUDING VAT
Award sought from Wiltshire Council Area Board	£ 4,843
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	HALIFAX
Please give the title name of the organisations' bank account e.g. current	DEPOSIT

## 6 - Supporting information - Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

THE FACILITY WILL BE FREE TO EVERYONE OUT OF SCHOOL HOURS  
 THE SCHOOL AND PRE-SCHOOL WILL USE THIS AS PART OF THEIR SCHOOL DAY  
 PEOPLE WITHOUT EASY ACCESS TO TOWN WILL HAVE EXERCISE FACILITIES

b) How does your project work to promote inclusion, participation and good community relations?

A GOOD OPPORTUNITY FOR SOCIAL ENGAGEMENT AND EXERCISE FOR ALL.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

Under 25's  Over 50's

Mostly or all men/boys  Mostly or all women/girls

Specific minority ethnic groups (please state which groups)

Specific faith groups (please state which groups)

People/families on low income THOSE WHO CANNOT AFFORD A TRANSPORT ~~TO~~ <sup>TOWN</sup>

Other disadvantaged groups (please state which groups) YOUNG PEOPLE CANNOT AFFORD BUS FARES / TAXI'S TO TOWN

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal opportunities  Access audit  Environmental impact

Planning permission applied for (date) or granted (date) 4/3/11

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material. FREE DONATION SIGN WILL BE ERRECTED AT THE SITE.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

5 April 2011

Please return your completed application to the appropriate Area Board Locality Team



# Wiltshire Council

Where everybody matters

Reference no

Log no  
WARMO1/11  
For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	The Warminster Athenaeum Trust - Registered Charity 1086353		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	WARMINSTER & VILLAGES
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	The Athenaeum Centre for the Community was founded in 2000 We are proposing to modify the entrance steps into the building to comply with current DDA requirements, as part of our "other phases" restoration work.
Where will your project take place?	The Warminster Athenaeum Centre 18-20 High Street, Warminster, BA12
When will your project take place?	When we have funds and planning permission
How many people will benefit from your project?	c23000 - Warminster & Villages
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	The community plan supports the Athenaeum Centre Restoration and development.  See page numbers 6, 10, 12, 13 & 22

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Our initiative will support the ambitions of the local agreement for Wiltshire in many ways. We are creating a modern Centre for the Community, based in buildings built 160 years ago. The Athenaeum Trust is a registered Charity established in 1850.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Notwithstanding all of the current legislation regarding direct disabled access, we have always been conscientious about how our old building can be easily accessed by all the community from the very young to the very old. We therefore have a steward stationed at our main entrance door to welcome guests and to ensure that they leave the building safely. We are therefore aware on a daily basis of the need to improve the steps which were built so long ago, and are presently worn on all the edges and do not provide a safe secure footage area. The canopy was erected in the 1920's and is rusting badly giving a very poor impression to the Warminster street scene. We have received many comments and criticism from existing and potential users about the poor state of the front entrance and its appearance.**

**Any other information about your project.**

We cannot provide the means to enable our community to develop, without having a building like the Athenaeum Centre. It is home to all users that need somewhere to function. We help new groups to set up and form new associations. Our ethos is to build a resilient community, helping the lives and development of our people. We know that the future of our community will be more resilient because:

- we can help our groups develop and improve their own priorities by improving our service and thus build a stronger and more inclusive community.
- we can improve lives by helping our people to be more independent and provide for a safer community.
- we can help contribute through or own economic growth and stability by providing our service right in the heart of our Town Centre, at an affordable price
- our restoration of the facia stonework improved the High street scene, but now we need to concentrate on the canopy and steps.

### **3 - Management**

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

**Over 50 years**

**Male**

**Female**

**25 – 50 years**

**Male**

**Female**

**Under 25 years**

**Male**

**Female**

**Disabled People**

**Male**

**Female**

**Black and Minority Ethnic people**

**Male**

**Female**

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are a self sufficient and "profitable" organisation able to fully support the aims of the Trust. The only drawbacks are the condition of the facilities, some as old as 160 years. We are however confident that we can gradually improve our facility with capital expenditure support from the Area Board and Town Council.



**If you were not awarded the full amount requested, what would be the impact on your project?**

We face always the possibility that the entrance steps could be too much for an elderly persons to access safely and confidently. We therefore need to personally assist many of our visitors down the old steps? If we could not afford to do this work it may stop elderly people coming into the building.

**How will you know whether your project has made a difference in the community?**

When we can get older people and wheelchairs inside the easier, without fuss and assistance. The improvement will continue, as it is a capital improvement that will remain in the building in perpetuity.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Warminster Town Council have given us £2,000

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** July

**Year:** 2010

**A - Total income:**

£35,260

**B - Minus total expenditure:**

£32,666

**Surplus/deficit for year: (A minus B)**

£2,594

**Free reserves held:**

£16,315.68 at Feb 2011

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Architect, Planning & LBConsent	£2,500	<b>Own fundraising/reserves</b>	c	£6,375
Construction of Steps	£3,000			£
New Door frame & Mechanism	£1,500	<b>Parish/town council</b>	c	£2,000
Scaffolding & Pavement Licence	£900			£
Works to canopy	£2,500	<b>Trusts/foundations</b>	c	£500
Rebuilding steps work	£1,500			£
New Cellar pillar works	£400	<b>In kind</b>		£
Structural Engineers Fee	£975			£
Measured Survey	£550	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£13,825</b>	<b>Total Project Income</b>		<b>£8,875</b>
<b>Total project income B</b>		<b>£8,875</b>		
<b>Total project expenditure A</b>		<b>£13,825</b>		
<b>Project shortfall A – B</b>		<b>£4,950</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£4,950</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		CAF Cash Bank		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The population of Warminster is approximately 20,000 of which probably 30% are of an age group that do not enjoy the freedom to climb stairs unaided, particularly if they are not to current building regulations. The impact would be directly on the disadvantaged and yet still be of advantage to all.

**b) How does your project work to promote inclusion, participation and good community relations?**

We hope to encourage more groups and individuals who have physical difficulties, and have been unable to enjoy our facilities, and reach a higher occupancy level. We have already made a difference to peoples lives creating a better future for our whole community through the Athenaeum Centre.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) those less able to climb steps unaided

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name.	Date: 06/04/2011
Position in organisation	

Please return your completed application to the appropriate Area Board Locality Team

